



# CITY OF BARABOO COMMON COUNCIL AGENDA

Council Chambers, 101 South Blvd., Baraboo, Wisconsin

Tuesday, July 26, 2022, 7:00 P.M.

**Regular meeting of the City of Baraboo Common Council, Mayor Nelson presiding.**

Notices Sent To Council Members: Wedekind, Kolb, Hazard, Kent, Petty, Ellington, Sloan, Kierzek, and Thurow

Notices Sent To City Staff, Media And Other Interested Parties: City Administrator Bradley, CDA Dir. Cannon, Clerk Zeman, DPW Dir./Engineer Pinion, Finance Dir. Ostrander, Fire Chief Stieve, EMS Chief Johnson, Library Dir. Bergin, Parks & Rec. Dir. Hardy, Interim Police Chief Sinden, Street Super. Gilman, Utility Super. Peterson, Treasurer Laux, Baraboo News Republic, WBDL, 99.7FM

1. **CALL TO ORDER**

2. **ROLL CALL AND PLEDGE OF ALLEGIANCE**

3. **APPROVAL OF PREVIOUS MINUTES** (*Voice Vote*): July 12, 2022

4. **APPROVAL OF AGENDA** (*Voice Vote*)

5. **COMPLIANCE WITH OPEN MEETING LAW NOTED**

6. **PRESENTATIONS** – *None.*

7. **PUBLIC HEARINGS** – *None.*

8. **PUBLIC INVITED TO SPEAK** (*Any citizen has the right to speak on any item of business that is on the agenda for Council action if recognized by the presiding officer.*)

9. **MAYOR'S BUSINESS** –

- The Baraboo Public Art Association will be considering options for the next major project on July 28. To offer an idea, contact the Mayor or email: [baraboopublicarts@gmail.com](mailto:baraboopublicarts@gmail.com)

10. **CONSENT AGENDA** (*Roll Call*)

CA-1...Approve the accounts payable to be paid in the amount of \$\_\_\_\_\_.

11. **ORDINANCES ON 2<sup>ND</sup> READING**

SRO-1...Consider amending an Ordinance revising speed limits on South Blvd., Taft Ave., and 8<sup>th</sup> St.

SRO-2...Consider revising an Ordinance to provide no parking on the west side of Jefferson St. from the north curb line of 12<sup>th</sup> St. to the south curb line of 14<sup>th</sup> St. The east side of Jefferson St. between 11<sup>th</sup> St. and a point 150 feet north of 11<sup>th</sup> St for angled parking.

12. **NEW BUSINESS – RESOLUTIONS**

NBR-1...Consider awarding the contract to replace 16 Private Lead Services to Mid City Corporation in the amount of \$116,000.

13. **NEW BUSINESS ORDINANCES**

NBO-1...Consider amending §7.09(16) of the City's Municipal Code relating to Reserved Parking for Officials.

14. **COMMITTEE OF THE WHOLE**

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, to enter Committee of the Whole to discuss the procedure of future agenda items.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, to rise and report from Committee of the Whole and return to regular session. *(Roll Call)*

15. **ADMINISTRATOR AND COUNCIL COMMENTS** *(Comments are limited to recognition of City residents and employees, memorials, and non-political community events; discussion of matters related to government business is prohibited.)*

16. **REPORTS, PETITIONS, AND CORRESPONDENCE** The City acknowledges receipt and distribution of the following:

- **Reports:** June 2022 - Building Inspection, Treasurer, Fire

- **Minutes from the Following Meetings:**

**Copies of these meeting minutes are included in your packet:**

Finance.....7-12-2022 Administrative.....6-20-2022

Plan.....5-17-2022 Ambulance.....5-17-2022

BDAS/Fire.....6-20-2022

**Copies of these meeting minutes are on file in the Clerk's office:**

CDA.....6-7-2022 Library.....4-11-2022

PFC.....6-20-2022

- **Petitions and Correspondence Being Referred:** None.

17. **ADJOURNMENT** *(Voice Vote)*

Brenda Zeman, City Clerk

*For more information about the City of Baraboo, visit our website at [www.cityofbaraboo.com](http://www.cityofbaraboo.com)*

## July 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
24	25	26	27	28	29	30
	Public Safety	Finance Council	Ambulance	Public Arts EM Mgmt.		
31	1	2	3	4	5	6

## August 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
31	1	2	3	4	5	6
		CDA Administrative		BEDC Board of Review		
7	8	9	10	11	12	13
	Park & Recreation	Finance Council				
14	15	16	17	18	19	20
	PFC	Plan Library	BID	UW Campus		
21	22	23	24	25	26	27
		Finance Council	Ambulance	Public Arts EM Mgmt.		
28	29	30	31	1	2	3
	Public Safety					

**PLEASE TAKE NOTICE** - Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires the meeting or materials at the meeting to be in an accessible location or format should contact the City Clerk at 101 South Blvd., Baraboo WI or phone (608) 355-2700 during regular business hours at least 48 hours before the meeting so reasonable arrangements can be made to accommodate each request.

Agenda jointly prepared by D. Griggel and B. Zeman

Agenda posted on 07/21/2022

**Council Chambers, Municipal Building, Baraboo, Wisconsin  
Tuesday, July 12, 2022 – 7:00 p.m.**

Mayor Nelson called the regular meeting of Council to order.

Roll call was taken.

Council Members Present: Wedekind, Kolb, Hazard, Kent, Petty, Ellington, Sloan, Kierzek, Thurow

Council Members Absent:

Others Present: Interim Chief Sinden, Clerk Zeman, Adm. Bradley, J. Ostrander, T. Pinion, Carey Kipp, Nanci Caflisch, Chantel Steinhorst, members of the press and others.

The Pledge of Allegiance was given.

Moved by Kolb, seconded by Kent and carried to approve the minutes of June 28, 2022.

Moved by Ellington, seconded by Petty and carried to approve the amended agenda, removing the Closed Session.

**Compliance with the Open Meeting Law was noted.**

**PRESENTATIONS** – Nanci Caflisch and Chantel Steinhorst presented the 2021-2022 Activity Report for BEDC.

**PUBLIC HEARINGS** – None Scheduled.

**PUBLIC INVITED TO SPEAK**

Eric Korthals, 642 Parkside Ave, spoke against the Waldo & Parkside development. They knew the development behind their house was going to happen and while they are not opposed to the development; they would like it to be a wise development. There are 3 major concerns: traffic, privacy, and stormwater runoff. Access to South Blvd from Waldo will be a major issue with the number of proposed units. The current plans for the development show a public walk path along the boundaries of the development. While this may be something that is great for the community, it isn't so great if that runs along the back edge of your home. Public sidewalk in front of your home is expected but to have an additional public access in your backyard gives him, the homeowner, no privacy. Because his house is on a hill, a privacy fence is not going to do any good. He is also concerned that the current plans don't adequately address stormwater runoff. This property isn't isolated and is part of the down hill runoff.

Sue York, 1008 Parkside Ave, spoke against the Waldo & Parkside development. Traffic is a concern for them. Parkside Avenue is extremely busy with traffic and parking from the apartment complexes.

Courtney Haggard, 310 Spruce Ct, spoke against the Waldo & Parkside development because 1) they just found out about this last night and 2) their property butts up to the public walk which interferes with their privacy. It seems like this was not transparent and this will be a big change. She questioned when the zoning changed from agricultural to residential as no one received a letter regarding this change. She also feels that the stormwater runoff needs to be addressed.

Trina Schwartz, 910 Parkside Ave spoke against the Waldo & Parkside development. She has the same concerns as the residents that spoke before but would like to add one concern, the local elementary school, the Al Behrman Elementary School (ABE), is already over capacity as well as all the other elementary schools within the City. She also expressed her concern over never being notified of this. She feels this is already a done deal as she understands construction is scheduled to begin in November. She would like more information to better understand the process.

Jan Bance, 710 Parkside Ave spoke against the Waldo & Parkside development. While their property does not butt up against the new development, the traffic is her main concern. There are a lot of rental properties and single-family dwellings but down at Silver Drive and Parkside Drive there is not only Winquest Properties, there is also Park Ridge. They managed this traffic for many years but once Boyss properties came in, instead of accessing South Blvd. by going Silver Drive to Walnut to South Blvd, Parkside has now become the shortcut. With 2 access points to Waldo, and the additional 85 units, the

intersection of Waldo and South Blvd can't handle the traffic. She is requesting a traffic study before this goes through. She also noted that a past comprehensive plan included Mine Road being extended to the old Hwy 12; this could alleviate some of the traffic in this area. Or, on the north side of Oak Park place if they extended a one block road to Pate St. which could then access down to South Blvd. could alleviate some of the traffic.

Gordon Thomson, 616 Parkside Ave, explained that his main concern is traffic. What can they expect to see in 5 to 10 years? Roundabouts might alleviate a minor problem, but a solid road would get the job done. He agrees with the residents that spoke prior to him regarding the traffic concern. Around 3:30 school gets out, plus garbage trucks on certain days, it's already congested. He has a safe and quiet neighborhood and would appreciate having this same thing in the future.

Dirk Carlson, 1101 Spruce Drive, spoke against the Waldo & Parkside development. When they do start this construction, where would the trucks and equipment be coming out of? This will be a huge impact to the roads. He is also concerned about the stormwater; he would hate to see any of his neighbors get flooded out.

### **MAYOR'S BUSINESS**

- The Mayor read the Proclamation for the month of July as Parks and Recreation Month;
- The Baraboo Public Art Association will be considering options for the next major project on July 28. To offer an idea, contact the Mayor or email: [baraboopublicarts@gmail.com](mailto:baraboopublicarts@gmail.com)
- The first public input session for the Campbell Park Master Plan will take place Wednesday, July 13 at 5:30 p.m. in the Civic Center. Come share your vision!
- The Mayor congratulated the following staff on their anniversaries with the City:
  - Rob Sinden, Interim Police Chief – 30 years
  - Larry Verstein, Public Works – 15 years
  - Casey Anstett, Public Works – 10 years
  - Carey Kipp, Library – 10 years
  - Bonnie Meeker, Finance – 5 years

### **CONSENT AGENDA**

#### **Resolution No. 22-64**

THAT the Accounts Payable, in the amount of \$668,447.95 as recommended for payment by the Finance/Personnel Committee, be allowed and ordered paid.

#### **Resolution No. 22-65**

**WHEREAS**, for the reasons stated below, the following **Delinquent Personal Property** balances are written off in the amount of **\$369.23**:

<b>Name</b>	<b>Year</b>	<b>Amount</b>	<b>Reason</b>
Total Design Salon	2019	\$101.28	Assessor error
Sage Louise Holdings	2019	\$197.46	Assessor error
Greenwoods Financials	2020	\$13.02	Assessor error
Ann's Barbershop	2020	\$27.11	Out of Business
Northern Leasing	2020	\$11.93	Unable to Locate
Milio's Sandwiches	2020	\$18.43	Bankrupt

**WHEREAS**, for the reasons stated below, the following **accounts receivable** balances are written off in the amount of **\$3,367.97**:

<b>Name</b>	<b>Year</b>	<b>Amount</b>	<b>Reason</b>
Sarbacker Law Offices, LTD	2017	\$3.91	Discontinued attempts
Brandt, Colin	2016	\$286.65	SDC - Uncollectable
Farris, Tianna	2016	\$286.08	SDC - Uncollectable
Moliner-Wetzel, Ricardo	2016	\$287.22	SDC - Uncollectable
Newkirk, David	2016	\$272.88	SDC - Uncollectable
Nolen, Brenton	2016	\$318.59	SDC - Uncollectable
Paukstat, Sara	2017	\$1,222.88	SDC - Uncollectable
Starks, Nathan	2016	\$316.88	SDC - Uncollectable
Putz, Jacob	2016/21	\$372.88	SDC - Deceased

**WHEREAS**, for the reason stated below, the following **Utility accounts receivable** balance is hereby written off from the Allowance for Doubtful accounts in the amount of **\$5,298.58**:

<b>Name</b>	<b>Year</b>	<b>Amount</b>	<b>Reason</b>
Kingsley, Casey	2016	\$ 5,298.58	State Debt Collection - Uncollectable

**NOW, THEREFORE, BE IT RESOLVED**, that the above referenced delinquent accounts are hereby written off, thus removed from or netted against receivables.

Moved by Wedekind, seconded by Kolb and carried that the Consent Agenda be approved-9 ayes.

### **ORDINANCES ON 2<sup>ND</sup> READING**

Moved by Ellington, seconded by Thurow and carried unanimously to approve the 2<sup>nd</sup> reading of **Ordinance No. 2595** amending the parking restriction on Ash Street from 4<sup>th</sup> Street to 5<sup>th</sup> Street.

Moved by Sloan, seconded by Wedekind and carried unanimously to approve the 2<sup>nd</sup> reading of **Ordinance No. 2596** to consider a General Development Plan/Specific Implementation Plan in accordance with Steps 3 and 4 of the Planned Development process for Devil's Lake Townhomes, LLC to develop a three-building, 29-unit townhouse project on the City-owned land a that portion of Lot 1 of Certified Survey Map No. 1698 on the west side of Lake Street between Well No. 7 and Lot 1 of Springbrook Hills subdivision and located in the Southeast Quarter of the Northwest Quarter of Section 12, Town 11 North, Range 6 East, City of Baraboo, Sauk County, Wisconsin.

### **NEW BUSINESS - RESOLUTIONS**

#### **Resolution No. 22-66**

**Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:**

THAT the City Clerk be authorized to issue the following Liquor Licenses:

- Class "A" Fermented Malt Beverage License to Emma's Mexican Market

Moved by Thurow, seconded by Petty and carried that **Resolution No. 22-66** be approved-9 ayes.

#### **Resolution No. 22-67**

**RESOLUTION APPROVING AN AMENDMENT TO THE PROJECT PLAN AND  
BOUNDARIES OF TAX INCREMENTAL DISTRICT NO. 8,  
CITY OF BARABOO, WISCONSIN**

WHEREAS, the City of Baraboo (the “City”) has determined that use of Tax Incremental Financing is required to promote development and redevelopment within the City; and

WHEREAS, Tax Incremental District No. 8 (the “District”) was created by the City on June 27, 2006 as a district in need of rehabilitation; and

WHEREAS, the City now desires to amend the Project Plan and boundaries of the District (the “Amendment”) in accordance with the provisions of Wisconsin Statutes Section 66.1105 (the “Tax Increment Law”); and

WHEREAS, such Amendment will:

- a. Add territory to the District as permitted under Wisconsin Statutes Section 66.1005(4)(h)2.
- b. Amend the categories, locations or costs of project costs to be made as permitted under Wisconsin Statutes Section 66.1005(4)(h)1.

WHEREAS, an amended Project Plan for the District has been prepared that includes:

- a. A statement listing of the kind, number and location of all proposed public works or improvements within the District, or to the extent provided in Wisconsin Statutes Sections 66.1105(2)(f)1.k. and 66.1105(2)(f)1.n., outside of the District;
- b. An economic feasibility study;
- c. A detailed list of estimated project costs;
- d. A description of the methods of financing all estimated project costs and the time when the related costs or monetary obligations are to be incurred;
- e. A map showing existing uses and conditions of real property in the District;
- f. A map showing proposed improvements and uses in the District;
- g. Proposed changes of zoning ordinances, master plan, map, building codes and City ordinances;
- h. A list of estimated non-project costs;
- i. A statement of the proposed plan for relocation of any persons to be displaced;
- j. A statement indicating how the amendment of the District promotes the orderly development of the City;
- k. An opinion of the City Attorney or of an attorney retained by the City advising that the Project Plan is complete and complies with Wisconsin Statutes Section 66.1105(4)(f).; and

WHEREAS, prior to its publication, a copy of the notice of public hearing was sent to owners of all property in the proposed district, to the chief executive officers of Sauk County, the Baraboo School District, and the Madison Area Technical College District, and any other entities having the power to levy taxes on property located within the District, in accordance with the procedures specified in the Tax Increment Law; and

WHEREAS, in accordance with the procedures specified in the Tax Increment Law, the Plan Commission, on June 21, 2022 held a public hearing concerning the proposed amendment to the Project Plan and boundaries of the District, providing interested parties a reasonable opportunity to express their views thereon; and

WHEREAS, after said public hearing, the Plan Commission designated the boundaries of the amended district, adopted the Project Plan, and recommended to the Common Council that it amend the Project Plan and boundaries for the District.



NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Baraboo that:

1. The boundaries of the District named "Tax Incremental District No. 8, City of Baraboo", are hereby amended as identified in Exhibit A of this Resolution.
2. The territory being added shall become part of the District effective as of January 1, 2022.
4. The Common Council finds and declares that:
  - (a) Not less than 50% by area of the real property within the District, as amended, is in need of rehabilitation or conservation work within the meaning of Wisconsin Statutes Section 66.1337(2m)(b),
  - (b) Based upon the finding stated in 3.a. above, the District was declared to be, and remains, a rehabilitation or conservation work based on the identification and classification of the property included within the District.
  - (c) The improvement of such area is likely to enhance significantly the value of substantially all of the other real property in the District.
  - (d) The equalized value of the taxable property within the territory to be added to the District plus the value increment of all other existing tax incremental districts within the City, does not exceed 12% of the total equalized value of taxable property within the City.
  - (e) That there are no parcels to be added to the District that were annexed by the City within the preceding three-year period.
  - (f) The City estimates that less than 35% of the territory within the District will be devoted to retail business at the end of the District's maximum expenditure period, pursuant to Wisconsin Statutes Section 66.1105(5)(b).
  - (g) Project costs relate directly to promoting rehabilitation or conservation of the area consistent with the purpose for which the District was created.
4. The Project Plan for "Tax Incremental District No. 8, City of Baraboo" (see Exhibit B), as amended, is approved, and the City further finds the Project Plan is feasible and in conformity with the master plan of the City.

BE IT FURTHER RESOLVED THAT the City Clerk is hereby authorized and directed to apply to the Wisconsin Department of Revenue, in such form as may be prescribed, for a "Determination of Tax Incremental Base", as of January 1, 2022, pursuant to the provisions of Wisconsin Statutes Section 66.1105(5)(b).

BE IT FURTHER RESOLVED THAT pursuant to Section 66.1105(5)(f) of the Wisconsin Statutes that the City Assessor is hereby authorized and directed to identify upon the assessment roll returned and examined under Wisconsin Statutes Section 70.45, those parcels of property which are within the District, specifying thereon the name of the said District, and the City Clerk is hereby



authorized and directed to make similar notations on the tax roll made under Section 70.65 of the Wisconsin Statutes.

Moved by Wedekind, seconded by Petty and carried that **Resolution No. 22-67** be approved-9 ayes.

**Resolution No. 22-68**

**RESOLUTION APPROVING AN AMENDMENT TO THE PROJECT PLAN AND  
BOUNDARIES OF TAX INCREMENTAL DISTRICT NO. 11,  
CITY OF BARABOO, WISCONSIN**

WHEREAS, the City of Baraboo (the "City") has determined that use of Tax Incremental Financing is required to promote development and redevelopment within the City; and

WHEREAS, Tax Incremental District No. 11 (the "District") was created by the City on September 22, 2020 as a mixed-use district; and

WHEREAS, the City now desires to amend the Project Plan and boundaries of the District (the "Amendment") in accordance with the provisions of Wisconsin Statutes Section 66.1105 (the "Tax Increment Law"); and

WHEREAS, such Amendment will:

- c. Add territory to the District as permitted under Wisconsin Statutes Section 66.1005(4)(h)2.
- d. Amend the categories, locations or costs of project costs to be made as permitted under Wisconsin Statutes Section 66.1005(4)(h)1.

WHEREAS, an amended Project Plan for the District has been prepared that includes:

- l. A statement listing of the kind, number and location of all proposed public works or improvements within the District, or to the extent provided in Wisconsin Statutes Sections 66.1105(2)(f)1.k. and 66.1105(2)(f)1.n., outside of the District;
- m. An economic feasibility study;
- n. A detailed list of estimated project costs;
- o. A description of the methods of financing all estimated project costs and the time when the related costs or monetary obligations are to be incurred;
- p. A map showing existing uses and conditions of real property in the District;
- q. A map showing proposed improvements and uses in the District;
- r. Proposed changes of zoning ordinances, master plan, map, building codes and City ordinances;
- s. A list of estimated non-project costs;
- t. A statement of the proposed plan for relocation of any persons to be displaced;
- u. A statement indicating how the amendment of the District promotes the orderly development of the City;
- v. An opinion of the City Attorney or of an attorney retained by the City advising that the Project Plan is complete and complies with Wisconsin Statutes Section 66.1105(4)(f).; and

WHEREAS, prior to its publication, a copy of the notice of public hearing was sent to the chief executive officers of Sauk County, the Baraboo School District, and the Madison Area Technical College District, and any other entities having the power to levy taxes on property located within the District, in accordance with the procedures specified in the Tax Increment Law; and

WHEREAS, in accordance with the procedures specified in the Tax Increment Law, the Plan Commission, on June 21, 2022 held a public hearing concerning the proposed amendment to the Project Plan and boundaries of the District, providing interested parties a reasonable opportunity to express their views thereon; and

WHEREAS, after said public hearing, the Plan Commission designated the boundaries of the amended district, adopted the Project Plan, and recommended to the Common Council that it amend the Project Plan and boundaries for the District.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Baraboo that:

1. The boundaries of the District named "Tax Incremental District No. 11, City of Baraboo", are hereby amended as identified in Exhibit A of this Resolution.
2. The territory being added shall become part of the District effective as of January 1, 2022.
3. The Common Council finds and declares that:
  - (a) Not less than 50% by area of the real property within the District, as amended, is suitable for mixed-use development as defined by Wisconsin Statutes Section 66.1105(2)(cm).
  - (b) Based upon the finding stated in 3.a. above, the District was declared to be, and remains, a mixed-use district based on the identification and classification of the property included within the District.
  - (c) The improvement of such area is likely to enhance significantly the value of substantially all of the other real property in the District
  - (d) The equalized value of the taxable property within the territory to be added to the District plus the value increment of all other existing tax incremental districts within the City, does not exceed 12% of the total equalized value of taxable property within the City.
  - (e) That there are no parcels to be added to the District that were annexed by the City within the preceding three-year period.
  - (f) The City estimates that less than 35% of the territory within the District will be devoted to retail business at the end of the District's maximum expenditure period, pursuant to Wisconsin Statutes Section 66.1105(5)(b).
  - (g) The project costs relate directly to promoting mixed-use development in the District consistent with the purpose for which the District is created.
1. Lands proposed for newly platted residential development comprise no more than 35% of the real property area within the District, as amended.

2. Costs related to newly-platted residential development may be incurred based on the proposed development having a density of at least three (3) units per acre as defined in Wisconsin Statutes Section 66.1105(2)(f)3.a.
4. The Project Plan for "Tax Incremental District No. 11, City of Baraboo" (see Exhibit B), as amended, is approved, and the City further finds the Project Plan is feasible and in conformity with the master plan of the City.

BE IT FURTHER RESOLVED THAT the City Clerk is hereby authorized and directed to apply to the Wisconsin Department of Revenue, in such form as may be prescribed, for a "Determination of Tax Incremental Base", as of January 1, 2022, pursuant to the provisions of Wisconsin Statutes Section 66.1105(5)(b).

BE IT FURTHER RESOLVED THAT pursuant to Section 66.1105(5)(f) of the Wisconsin Statutes that the City Assessor is hereby authorized and directed to identify upon the assessment roll returned and examined under Wisconsin Statutes Section 70.45, those parcels of property which are within the District, specifying thereon the name of the said District, and the City Clerk is hereby authorized and directed to make similar notations on the tax roll made under Section 70.65 of the Wisconsin Statutes.

Moved by Petty, seconded by Kolb and carried that **Resolution No. 22-68** be approved-9 ayes.

**Resolution No. 22-69**

**Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:**

THAT the City of Baraboo Bicycle Advisory Committee be authorized to submit a letter to the Wisconsin DOT requesting additional bike/pedestrian refuge islands at certain intersections along the new Highway 33 route through the City.

Moved by Petty, seconded by Kolb and carried that **Resolution No. 22-69** be approved-9 ayes.

**Resolution No. 22-70**

**Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:**

THAT the new park and conservancy lands in the former Jackson Farm (Greenfield Reserve Development) be named "Chief Naaga Keramanj Park".

Moved by Thurow, seconded by Ellington and carried that **Resolution No. 22-70-** be approved-9 ayes.

**Resolution No. 22-71**

**Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:**

THAT the Safety Management Policy and the revised Title VI Plan are adopted.

Moved by Kolb, seconded by Wedekind and carried that **Resolution No. 22-71** be approved-9 ayes.

**Resolution No. 22-72**

**Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:**

The Common Council hereby authorizes the City Administrator and the City Clerk to execute the Development Agreement on behalf of the City with KMD, LLC, for the purposes of construction of the condominium development as proposed in the attached agreement. The City Engineer, City Parks Director and City Administer are authorized to begin development of plans to fulfill the city's obligations

of this agreement.

Moved by Sloan, seconded by Ellington and carried that Resolution No. 22-72 be approved-9 ayes.

### **NEW BUSINESS – ORDINANCES**

Motion by Sloan, seconded by Ellington and carried unanimously to approve the 1<sup>st</sup> reading of **Ordinance No. 2597** revising the City of Baraboo Code of Ordinances §7.08 Speed Limits.

THE COMMON COUNCIL OF THE CITY OF BARABOO, WISCONSIN, DO ORDAIN AS FOLLOWS:

1. The City of Baraboo Code of Ordinances § 7.08 is revised as follows:

**7.08 SPEED LIMITS.** The Council hereby determines that the statutory speed limits on the following streets or portions thereof are unreasonable, unsafe and imprudent and modifies such speed limits as follows:

- (1) **SPEED LIMITS INCREASED.** Speed limits are increased on the following designated streets or portions thereof:
  - (a) ~~45 Miles Per Hour. On Taft Avenue (C.T.H. T) between 12<sup>th</sup> Street and a point 650 feet north of the centerline of City View Rd/Man Mound Rd.~~
  - (b) 35 Miles Per Hour.
    1. On South Boulevard between Pate Street and State Hwy 136.
    2. On South Boulevard between Commerce Parkway and the westerly on/off ramps of US Hwy 12.
    3. On Taft Avenue (C.T.H. T) between 8<sup>th</sup> Street ~~and 12<sup>th</sup> Street and a point 650 feet north of the centerline of City View Rd/Man Mound Rd.~~
  - (c) 30 Miles Per Hour.
    1. On South Boulevard between Badger Drive and Pate Street.
    2. On 8th Street between Washington Avenue and the easterly City limits.

2. This Ordinance shall take effect upon passage and publication as provided by law.

Motion by Kolb, seconded by Petty and carried unanimously to approve the 1<sup>st</sup> reading of **Ordinance No. 2598** revising the City of Baraboo Code of Ordinances §7.02(2)(b)(2) Revision to the Official Traffic Map and §7.09(2)(k) Angle Parking on Jefferson Street.

THE COMMON COUNCIL OF THE CITY OF BARABOO, WISCONSIN, DO ORDAIN AS FOLLOWS:

3. Section 7.02(2)(b)2, the Official Traffic Map, is revised to provide that there shall be no parking on the west side of Jefferson Street from the north curb line of 12<sup>th</sup> Street ~~to a point 530' north thereof~~ **to the south curb line of 14<sup>th</sup> Street.**

4. The City of Baraboo Code of Ordinances § 7.09(2)(k) is revised as follows

**7.09 PARKING RESTRICTIONS.** The Council hereby determines that the statutory speed limits on the following streets or portions thereof are unreasonable, unsafe and imprudent and modifies such

speed limits as follows:

- (2) **ANGLE PARKING.** On streets or portions thereof, where angle parking is provided, vehicles shall be parked in accordance with the angles designated by painted lines and shall be subject to the restrictions concerning parking as hereinafter set forth. Angle parking is provided for on the following streets

- (k) The east side of Jefferson Street, ~~between 14<sup>th</sup> Street and a point 98 feet south of 14<sup>th</sup> Street and, between 11<sup>th</sup> Street and a point 150 feet north of 11<sup>th</sup> Street, and between 8<sup>th</sup> Street and a point 117 feet south of 8<sup>th</sup> Street.~~

5. This Ordinance shall take effect upon passage and publication as provided by law.

#### **ADMINISTRATOR AND COUNCIL COMMENTS**

Ald. Petty gave an update on the consolidation of the Fire and EMS. They are at the point of developing a draft Intergovernmental Agreement. Adm. Bradley noted that there will be a Special Council meeting on August 16<sup>th</sup> at 7:00pm. This meeting will include all municipalities included with this district.

Ald. Kent appreciates the residents that showed up to speak at tonight's meeting. A lot of good points were expressed.

Ald. Sloan reminded the residents that the Sauk County Fair is taking place this week.

#### **REPORTS, PETITIONS, AND CORRESPONDENCE**

The City officially acknowledges receipt and distribution of the following:

- **Reports:** None.
- **Minutes from the Following Meetings:**

**Finance/Personnel Committee–Dennis Thurow Committee Room, #205**

**June 14, 2022**

**Members Present:** Sloan, Kent, Petty

**Absent:**

**Others Present:** Mayor Nelson, Adm. Bradley, Clerk Zeman, J. Ostrander, K. Stieve, W. Peterson, T. Pinion

**Call to Order** –Ald. Sloan called the meeting to order at 6:00p.m. noting compliance with the Open Meeting Law.

Moved by Petty, seconded by Kent to approve the minutes of May 24, 2022. Motion carried unanimously. Moved by Kent, seconded by Petty to approve the agenda. Motion carried unanimously.

#### **Action Items**

- a) **Accounts Payable** – Moved by Petty, seconded by Kent to recommend to Council approval of the accounts payable for **\$1,364,711.77**. Motion carried unanimously.
- b) **Street Improvement Bids** – T. Pinion explained that only one bid was received from Dean Blum Excavating for both proposals. These are very competitive prices and staff's recommendation is to approve it and award it to the only bidder. These numbers are slightly higher than budgeted because of the supply chain and fuel prices; however, still very reasonable. Motion by Petty, seconded by Kent to recommend to Council authorizing accepting the bids from Dean Blum Excavating in the amounts of \$489,371.23 for Proposal A and \$678,656.12 for Proposal B for Street Improvement Projects. Motion carried unanimously.
- c) **Line of Credit** – J. Ostrander noted that this is our third draw, second request from the line of credit for TID #12. Adm. Bradley explained that the goal is to not use the entire line of credit; however, we estimated high to allow for a cushion if needed. Motion by Kent, seconded by Petty to recommend to Council authorizing the City to draw \$952,406.66 from the line of credit with the Baraboo State Bank. Motion carried unanimously.
- d) **Budget Amendment** – J. Ostrander explained that this software, "miBudget", was presented to department heads. Department heads thought this was easier to use and they liked the way the software looked. This

software will allow staff to remove some data entry from the budget process. Purchase of this software will require a budget amendment from Engineer and Public Works wages; funds that are available due to unfilled positions. Motion by Petty, seconded by Kent to recommend to Council approving the budget transfer amendment and authorizing the purchase of “miBudget” software. Motion carried unanimously.

- e) **Property Purchase** – Adm. Bradley explained that per Council’s discussion in Closed Session in regards to the acquisition of property in TID #10, this is one of the properties that was identified. The City did make the offer as directed by Council at \$200,000; the offer was accepted. The tenants have been notified by the owner that the building will be completely vacant by August 1<sup>st</sup>. Motion by Kent, seconded by Petty to recommend to Council entering into a purchase agreement for 103 and 105 Walnut Street. Motion carried unanimously.
- f) **Vehicle Lease Agreement** – Adm. Bradley noted that at the last department head meeting, staff recommended moving forward with this lease agreement. Essentially, they maximize the value of the vehicles, selling them for us. Part of their fee would be maintenance on the vehicles. Overall, they are projecting that we would save \$1.1M on a fleet of 47 vehicles. The projected lease payment includes the fee as well as maintenance. W. Peterson stated that we will pay \$10 per vehicle per month and maintenance is all tracked by the lease company. All of our vehicles are currently at replacement. They are projecting a 35% improvement in our average mile per gallon over a four-year period given the age of the fleet and types of vehicles. Adm. Bradley explained that governmental lease is an ownership; we would own these vehicles. The last lease payment on these vehicles is transfer of title and ownership. In the first year, we will replace all the vehicles and add one vehicle; we would then determine if we continue with the program. Every vehicle will have a lease; once that has expired, we can decide what we want to do with the vehicle at that point. This will be recorded as a separate fund and the creation of this fund will be brought back to Finance at a later date. Motion by Petty, seconded by Kent to recommend to Council entering into a vehicles lease and maintenance agreement with Enterprise Fleet Management. Motion carried unanimously.
- g) **Lead Service Line Replacement** – W. Peterson explained that this year the program is different than what we’ve done in the past, we’ve requested more money. There are only so many services that the Utility can work with a plumber and there are roughly 15 services that we will go out for bids. When we go out for bids, because this is federal money, we need engineering help. We requested bids from three firms, the lowest bid received was from SEH, Inc. Motion by Kent, seconded by Petty to recommend to Council approving the Professional Services Agreement with SEH, Inc. for the Lead Service Line Replacement project, not to exceed \$9,800. Motion carried unanimously.
- h) **Hotel Development Agreement** – This is the TIF agreement with JDJE, LLC for the construction of a 97-room Fairfield Hotel. The only issue with this agreement is that they don’t like the fact that this all hinges on the fact that Finance appropriate every year to pay their TID bill. This is our statutory right and we will not give up this right. Essentially if Finance decides at some point that they don’t want to pay this Municipal Revenue Obligation (MRO), there is nothing they can do. The City would not be able to use this money for anything else, as it would essentially be a default of the development agreement if we appropriated it for any other purpose other than paying the MRO. Construction will be about \$18M and the assessor has reviewed it and they are estimating about \$9.7M. Essentially, they would receive 75% reimbursement of their tax revenue until 2039. This is 100% “pay go”. Motion by Petty, seconded by Kent to recommend to Council authorizing the City Administrator and City Clerk to execute the Hotel Development Agreement. Motion carried unanimously.

#### **Discussion Items:**

##### **a. Purchasing Policy**

No discussion took place. This will be included on the June 28, 2022 agenda.

**Adjournment** – Moved by Petty, seconded by Kent and carried to adjourn.

#### **Minutes of the Public Safety Committee Meeting**

**May 23, 2022**

**Members Present:** Phil Wedekind, Tom Kolb and John Ellington. **Others Present:** Interim Police Chief Rob Sinden, Fire Chief Kevin Stieve, Tom Pinion, Tony Gilman, Jan Bance, Kris Denzer, and Eric & Malarie Montie.

**Call to Order** - Committee Tom Kolb called the meeting to order at 1:00 P.M. at Baraboo City Service Center. Compliance with the Open Meeting Law was noted. It was moved by Wedekind, seconded by Ellington to approve the agenda as posted. Motion carried unanimously. It was moved by Ellington, seconded by Wedekind to approve the minutes of the April 25, meeting. Motion carried.

**Public Invited To Speak** (*Any citizen has the right to speak on any item of business that is on the agenda for this meeting if recognized by the presiding officer.*) – There were no speakers.



**Action Items**

- a. Review and recommendation regarding Public Fire Protection fees for the 2023 Budget – Pinion presented the background in Peterson's absence. He stated that the meter charge would double and could represent a 14% increase on the waterside. Wedekind said that renters pay that property tax; he feels if it is switched over, property owners would get a free ride because they would not pass it on their renters. He said the only good thing would be the non-taxable properties would be paying. Kolb said in January 2000 the City added the wheel tax and streetlight tax, in 2021 there was 40% increase on water rate and now this 14%, three to five hundred thousand if we have to the sewer line under the trussel. He feels that the City would be hitting the citizens with too much stuff, too fast. Ellington agrees. Bance said because the increase is based on meter size, the businesses would be hit hard. She said that she could think of one that would be \$10,000 more a year. It was moved by Ellington, seconded by Wedekind to forward to the Council, with a recommendation to keep it as it is. Motion carried unanimously.
- b. Review and recommendation regarding parking restrictions on the 600 block of Ash Street – Eric Montie 614 Ash Street asked what their recommendation is. Gilman said that it is to restrict parking from 2:00 AM to 6:00 AM to fit with the downtown snow removal. He said that the home has been in the family. He said they have a small family, three children and another on the way. He feels by restricting the parking in front of his house, the City is asking them to park across the street in the municipal parking lot, which would force him to walk his family across Ash Street, which is a busy street. He is asking for a compromise, leaving the 4-hour parking signs there and when the Fire/EMS move take them down and revert back to what it was, and in the meantime they would abide by the 4-hour parking. Mallarie Montie said that the biggest issue is that they have three vehicles; they have a garage with a project vehicle in, a concrete pad off the alley that they use as well. She said that if the parking were removed in front of their house they would be forced to parking in the lot, which is fine, except when there is training or special events, the lot is full. Montie asked if his family goes on vacation, he would have to park around the block. Sinden said that no vehicle could park on any street in the City for more than 24 hours. Kolb said that another issue for Montie was a safety issue parking in a public lot. Sinden checked through reports specific to Ash Street going back to 2018, there was one issue where kids threw a rock at a vehicle in the 600 block of Ash, but no thefts, criminal damage, or other problems. Gilman's recommendation would be no parking from 2 AM to 6 AM. Ellington moved to restrict parking in the 600 block of Ash Street from 2 AM to 6 PM year round and to forward to Council as such. Motion carried unanimously.
- c. Review and recommend approval of an Agreement for Professional Services Agreement with SEH, Inc. to manage the lead service line replacement program for 2022 – Pinion presented the background. It was moved by Ellington, seconded by Wedekind to award the contract to SEH for time and material, not to exceed \$9,000 and forward to Council if necessary. Motion carried unanimously.
- d. Review and approval of monthly Billing Adjustments/Credits for Sewer and Water Customers for April – Bance presented the background to the Committee. It was moved by Wedekind, seconded by Ellington to approve the monthly Billing Adjustments/Credits as presented.

**Information Items** – None**Reports**

- a. Utility Superintendent's Report
  - i. Staffing Updates – No report.
  - ii. Old Business Update – Pinion said that West Baraboo had a question for the DNR regarding principle forgiveness, DNR replies to them last week. We will need to add a little language into the agreement to satisfy the DNR. Peterson has a meeting scheduled with the City attorney.
  - iii. Reports – The cleaning/inspection of the Birch Reservoir and Commerce Tower were inspected and cleaned. Pinion said that there some small, manageable, and affordable items that need to be addressed soon. He said both structures would need more repairs that are significant in the next five year, which will be worked into the capital projects. He said US Cellular is presently removing their equipment off the Hwy A water tower, hopefully they will be done by 5/31. He said the Oak Street booster station will be running continuously during the project, and a portable pressure tank at the hospital has been set up. Pinion said crews started on May 16 televising sanitary sewer lines. Pinion said that no progress getting the R/R & DOT to postpone the R/R Bridge (Trussell at 1055 Lake Street). Pinion said that Peterson stated a RFP for engineering services; however, though to finalize without a construction timeline. He said the DNR approved the proposed plan for Wellhead Protection Plan. He said Wisconsin Rural Water Association would attend the June PSC meeting to go over the plan and the draft changes to our ordinance; and then forwarded to Council. Pinion said that about 1,000 feet of sanitary sewer mains would be slip lined. Jackson Farm is going very well. He said they plan to be complete with water, sanitary sewer, and storm sewer by June 3. Water and sanitary sewer lines have passed inspection.



He said water crew is in full swing with hydrant and valve maintenance. Sewer crew is 75% complete with the annual sewer main cleaning project. Crew still has 50% of spring bio solids to haul out. Ellington asked status on vehicle leasing.

Gilman said that they met again with Enterprises and they included some other costs that were involved in the program, but not previously discussed, it increased approximately \$47.00/month per vehicle. He said Peterson sent some information to Casey and it will be reviewed again.

- b. Street Superintendent's Report
  - i. Staffing Updates – Staff levels remain the same at 14. Gilman said the department is still operating with 7:00 a.m. start 5-days per weeks as our “normal” schedule. He said they elected to utilize a 4-10 workweek at the tail end of stump grinder rental.
  - ii. Activity Report – Gilman said tree removals are complete. He said that 275 out of 365 stumps were ground inside the scheduled rental period; he has reserved another stump grinder for the last week of June, hoping to complete the remaining stumps. Gilman said leaf collection would continue as scheduled through the week of May 16. The 2022 budgeted leaf vac was scheduled to arrive the first week of April but has been delayed several times and is now expected to arrive the week of 5/23. DPW has been helping the Utilities with the replacement of concrete related to water breaks from the past winter. He said all patches should be prepped and repaved by 5/27.
  - iii. Project Updates – Gilman said there is nothing new to report regarding the equipment/vehicle/materials tracking capabilities. He said that he and Travis Steinke would be meeting with a Precise representative again to determine a cost more specific to our needs.
  - iv. Informational – Gilman said in an effort to reduce cost without a loss of services, staff have been discussing methods to improve efficiency. He said several tasks are being evaluated including brush collection methods/disposal practices, refuse/recycling collection, and snow plowing/removal.
- c. Police Chief's Report
  - i. Staffing Updates – Sinden said Chief Schauf has retired on May 6. He said they would not be rehiring for the replacement officer position. He said one of the cuts he had to make in the 2023 budget was two eliminate two sworn officer positions, and an administrative assistant's position in conjunction with trying to find \$150,000 from the schools
  - ii. Case/Response Update – Sinden said all reports were included in the packet. He said that all the reports that the Committee asked for are still present, he modified one to show trends, showing percentage of change in each category. He said that the City is substantially up in vehicle thefts, but what is disturbing because the vehicles being taken had keys in them. He said that in the future there might be a possibility to discussion an ordinance, making leaving keys in a car a code violation. He said that sexual assaults are decreasing.
- d. Fire Chief's Report
  - i. Monthly Incident Report – Report was included in Council packet. Calls are up 16%.
  - ii. Fire & EMS Facility Design Update – Stieve said this is still being worked on.
  - iii. Staffing updates – Stieve said they could always use more people; one will be moving out of the area June 1. He said a Firefighter 1 class is scheduled in Baraboo next fall.

**ADJOURNMENT** – It was moved by Wedekind, seconded by Ellington to adjourn at 2:00 p.m. Motion carried.

• **Copies of these meeting minutes are on file in the Clerk's office:**

UW Campus.....	5-19-2022	Library.....	5-17-2022
Ambulance.....	6-6-2022, 5-25-2022		

• **Petitions & Correspondence Being Referred:** None.

**ADJOURNMENT**

Moved by Ellington, seconded by Sloan, and carried on voice vote, that the meeting adjourn at 8:38pm.

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Brenda Zeman, City Clerk

## CA – 1

RESOLUTION NO. 2022 -

Dated: July 26, 2022

## The City of Baraboo, Wisconsin

<b><i>Background:</i></b>
<b>Fiscal Note: (Check one)   <input type="checkbox"/> Not Required   <input type="checkbox"/> Budgeted Expenditure   <input type="checkbox"/> Not Budgeted</b>
<b><i>Comments</i></b>

**Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:**

THAT the Accounts Payable, in the amount of \$ \_\_\_\_\_ as recommended for payment by the Finance/Personnel Committee, be allowed and ordered paid.

**Offered By:** Consent  
**Motion:**  
**Second:**

**Approved by Mayor:** \_\_\_\_\_  
**Certified by City Clerk:** \_\_\_\_\_

## NBR-1

RESOLUTION NO. 2022 -

Dated: July 26, 2022

## The City of Baraboo, Wisconsin

**Background:** With the \$160,000 we received for the Private Lead Service Replacement Program, an estimated forty (40) services could be updated. Due to the higher number of possible replacements, the Utility plans to complete fifteen (15) services and contract for the replacement of 16 private lead services. SEH Inc developed the bid specification and advertised for bids. Bids are due July 20<sup>th</sup> @ 9:00 AM. Replacements could start as early as August 2<sup>nd</sup> and the substantial completion date is Nov 1<sup>st</sup>.

Our estimate for the project was \$96,000. The additional \$20,000 will still come from the WDNR funds, but it will reduce the number of services that the Utility/local plumber will be able to complete.

**Fiscal Note:** (☐ one) ☐ Not Required ☒ Budgeted Expenditure ☐ Not Budgeted  
**Comments:**

**Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:**

To approve the Base Bid for a Licensed Plumber/Utility Contractor to replace 16 Private Lead Services Funded by WDNR SDWLP in the amount of \$116,000 and award the contract to the lower (only) bidder, Mid City Corporation.

**Offered by:** Public Safety

**Motion:**

**Second:**

**Approved:** \_\_\_\_\_

**Attest:** \_\_\_\_\_

### The City of Baraboo, Wisconsin

**Background:** In October of 2020, this Ordinance was amended to provide reserved parking for the Fire Department and Baraboo District Ambulance Service in the Municipal Parking Lot at the southwest corner of 5<sup>th</sup> Street and Ash Street (located adjacent to/north of the Fire Station). To accommodate parking for their additional staff, BDAS has requested 2 additional reserved parking stalls, which will increase the total reserved for BDAS from eight to ten parking stalls.

This matter was reviewed by the Public Safety Committee at their July 25<sup>th</sup> meeting and forwarded to the Council with a recommendation to approve.

**Fiscal Note:** (☒ one) ☐ Not Required ☐ Budgeted Expenditure ☒ Not Budgeted

**Comments:** The only fiscal implication would be the cost of painting the lines a different color to distinguish the area

An Ordinance amending §7.09(16) relating to Reserved Parking for Officials.

THE COMMON COUNCIL OF THE CITY OF BARABOO, WISCONSIN, DO ORDAIN AS FOLLOWS:

1. Section 7.09(16), Reserved Parking for Officials, of the Baraboo Municipal Code is hereby amended as follows:

#### **7.09(16) RESERVED PARKING FOR OFFICIALS.**

- (a) It is necessary that certain City, County, State and other public employees have reserved parking spaces for their vehicles in City parking lots and on certain city streets in order to allow efficient access to and from public buildings. Therefore, when a parking space in any City parking lot, or City street designated by a distinct sign indicating that the parking space in front of the sign is reserved parking for a City, County, State or other public employee or department, no person shall park or leave standing any vehicle in any part of the reserved space.
- (b) The following organizations shall have reserved parking spaces in the City parking lots in the Alma Waite Annex parking lot located north of the Municipal Building: (1802 04/11/95, 2033 11/14/2000, 2321 10/27/2009, 2564 10/27/2020)
  - (i) Fire Department ("For Fire Personnel Only") – nine (9) spaces.
  - (ii) Baraboo District Ambulance Service – ~~(8) eight~~ (10) ten spaces.
2. This Ordinance shall take effect upon passage and publication as provided by law.

Mayor's Approval: \_\_\_\_\_

Clerk's Certification: \_\_\_\_\_

I hereby certify that the foregoing Ordinance was duly passed by the Common Council of the City of Baraboo on the \_\_\_\_ day of \_\_\_\_\_, 2022 and is recorded on page \_\_\_\_ of volume 44. A summary of this Ordinance was published in the local newspaper on the \_\_\_\_ day of \_\_\_\_\_, 2022.

City Clerk: \_\_\_\_\_

**REPORT OF BUILDING INSPECTION**  
**Construction, Plumbing, Electrical, HVAC, Commercial**  
**JUNE**

PERMIT TYPE	2021						2022					
	ISSUED	YTD	EST COST	YTD	FEES	YTD	ISSUED	YTD	EST COST	YTD	FEES	YTD
Commercial, New	0	0	\$0.00	\$0.00	\$0.00	\$0.00	0	1	\$0.00	\$460,000.00	\$0.00	\$2,407.68
Commercial Addition	0	0	\$0.00	\$0.00	\$0.00	\$0.00	0	1	\$0.00	\$9,731,600.00	\$0.00	\$0.00
Commercial, Alterations	2	12	\$21,600.00	\$1,483,480.00	\$307.78	\$2,890.08	2	12	\$2,105,000.00	\$3,301,600.00	\$1,864.42	\$4,164.11
Commercial, Razing	0	0	\$0.00	\$0.00	\$0.00	\$0.00	0	1	\$0.00	\$20,000.00	\$0.00	\$30.00
Residential , New SF	0	7	\$0.00	\$2,395,907.00	\$0.00	\$6,488.26	1	2	\$325,000.00	\$575,000.00	\$848.03	\$1,607.40
Residential, New Duplex	0	1	\$0.00	\$250,000.00	\$0.00	\$1,497.19	1	1	\$530,000.00	\$530,000.00	\$1,543.81	\$1,543.81
Residential, Additions	0	0	\$0.00	\$0.00	\$0.00	\$0.00	2	5	\$31,000.00	\$256,000.00	\$200.00	\$704.20
Residential Remodel	4	34	\$43,000.00	\$549,117.00	\$300.00	\$3,333.33	2	25	\$16,000.00	\$384,401.00	\$150.00	\$1,974.83
Residential, Razing	0	0	\$0.00	\$0.00	\$0.00	\$0.00	0	0	\$0.00	\$0.00	\$0.00	\$0.00
Accessory Building Razing	0	3	\$0.00	\$500.00	\$0.00	\$90.00	0	2	\$0.00	\$1,000.00	\$0.00	\$60.00
Roofing/Siding/Windows	19	52	\$225,050.00	\$621,329.00	\$1,437.00	\$4,125.73	18	56	\$274,165.00	\$691,227.00	\$1,700.21	\$4,289.03
Garage/Sheds/Deck/Fence	9	62	\$55,325.00	\$438,245.00	\$540.00	\$4,215.00	20	53	\$125,400.00	\$394,232.00	\$1,365.00	\$3,615.00
Multi-Family Units	1	1	\$6,100,000.00	\$6,100,000.00	\$26,678.88	\$26,678.88	0	0	\$0.00	\$0.00	\$0.00	\$0.00
Plumbing Only	0	2	\$0.00	\$1,350.00	\$0.00	\$120.00	3	5	\$15,055.00	\$196,555.00	\$180.00	\$300.00
Electrical Only	2	16	\$2,500.00	\$36,651.00	\$120.00	\$1,140.00	2	10	\$2,460.00	\$16,460.00	\$120.00	\$600.00
HVAC Only	3	8	\$22,350.00	\$566,373.00	\$180.00	\$29,897.55	1	4	\$165,150.00	\$213,098.00	\$60.00	\$300.00
Sign Permits	4	9	\$6,150.00	\$27,567.00	\$420.00	\$780.00	0	7	\$0.00	\$12,370.00	\$0.00	\$450.00
Solar Install	1	5	\$15,862.00	\$79,965.00	\$60.00	\$300.00	5	11	\$505,450.00	\$562,695.00	\$330.00	\$690.00
Misc. Permits	0	7	\$0.00	\$33,379.00	\$0.00	\$610.00	3	8	\$7,000.00	\$28,000.00	\$280.00	\$680.00
<b>TOTALS</b>	<b>45</b>	<b>219</b>	<b>\$6,491,837.00</b>	<b>\$12,583,863.00</b>	<b>\$30,043.66</b>	<b>\$82,166.02</b>	<b>60</b>	<b>204</b>	<b>\$4,101,680.00</b>	<b>\$17,374,238.00</b>	<b>\$8,641.47</b>	<b>\$23,416.06</b>

Month	June	2022	City of Baraboo																	Treasurer's Report										Investment 2022	7/15/2022		
Bank Balance							Bank																										
BANK INVESTMENTS	Type	Fund	Account	Term	Maturity	Rate	BSB	LGIP	CFB	SUM	BWD	PDS	PVL	CLARE	WCCU	NIC	CCF	BMO	FICA	SCHWAB	Grand Total												
Alma Waite Account	NOW account	820	104502957	Daily		0.25%	103,253.57	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	103,253.57												
Alma Waite Trust Fund	Cert of Deposit	820	1807416	30 months	7/25/23	0.45%*	0.00	0.00	200,901.01	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	200,901.01												
			3880111	18 months	4/21/23	0.40%	0.00	0.00	0.00	0.00	100,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100,000.00												
			7758002185	12 months	4/6/23	1.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100,000.00	0.00	0.00	100,000.00											
	Investment Pool	820	856206-3	Daily		0.98%	0.00	38,797.42	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	38,797.42												
	Deposit Placeme	820	10090686	Daily		0.85%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	161,328.68	0.00	0.00	0.00	0.00	0.00	0.00	0.00	161,328.68											
Dana Investment			820	3694-7092	(blank)		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500,000.00	500,000.00											
CDA-Grant Accounts	Checking	220	1000934/114639	Daily		none	10.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10.00												
CDA-Loan Accounts	(blank)	983	(blank)	(blank)			479,681.59	170,555.07	262,369.79	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	912,606.45												
Fire Benefit Fund	Investment	900	126696102	Daily		0.04%	0.00	0.00	0.00	651.02	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	651.02												
	Cert of Deposit	900	54962-100	12 months	5/9/23	0.60%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50,000.00	0.00	0.00	0.00	0.00	0.00	50,000.00												
	Investment Pool	900	856206-4	Daily		0.98%	0.00	18,907.68	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	18,907.68												
Fire Equipment Fund	Cert of Deposit	420	1807422	30 months	7/25/23	0.45%*	0.00	0.00	200,901.01	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	200,901.01												
			54962-113	12 months	3/25/23	0.60%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	200,800.81	0.00	0.00	0.00	0.00	0.00	200,800.81												
			1807950	30 months	9/29/23	0.30%*	0.00	0.00	161,959.46	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	161,959.46												
			7758002186	12 months	4/6/23	1.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100,000.00	0.00	0.00	100,000.00												
			60000014	12 months	5/31/23	1.00%	0.00	0.00	0.00	0.00	0.00	0.00	180,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	180,000.00												
	Deposit Placeme	420	10090686	Daily		0.85%	0.00	0.00	0.00	0.00	0.00	0.00	279,771.88	0.00	0.00	0.00	0.00	0.00	0.00	279,771.88													
	Dana Investment	420	3694-7092	(blank)			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	400,000.00	400,000.00												
Friends of the Library	Savings	940	103035891	Daily		0.11%	31,959.70	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	31,959.70													
General Cash Account	Checking / NOW	100	1000306/9830	Daily		.04%/ .25	1,480,605.02	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,480,605.02												
	Deposit Placeme	100	101066015	Daily		0.25%	619,102.45	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	619,102.45												
General Fund	Money Market	100	86190136	Daily		0.50%	0.00	0.00	1,015,561.56	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,015,561.56												
			163563	Daily		0.41%	0.00	0.00	0.00	0.00	336,916.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	336,916.30												
			471582	Daily		0.65%	0.00	0.00	0.00	0.00	0.00	296,946.27	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	296,946.27												
			10080968	Daily		1.00%	0.00	0.00	0.00	0.00	0.00	0.00	640,526.03	0.00	0.00	0.00	0.00	0.00	0.00	0.00	640,526.03												
			525450	Daily		0.40%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	392,103.57	0.00	0.00	0.00	0.00	0.00	0.00	392,103.57												
			54962-07	Daily		1.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	633,224.95	0.00	0.00	0.00	0.00	633,224.95													
			5031443	Daily		0.72%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	134,640.22	0.00	0.00	0.00	134,640.22													
			20032292	Daily		0.38%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100,681.21	0.00	0.00	0.00	100,681.21												
			2061232	Daily		0.31%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	141,341.06	0.00	0.00	141,341.06												
	Cert of Deposit	100	107070345	28 months	6/25/22	1.95%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00												
			7758002184	12 months	4/6/23	1.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100,000.00	0.00	0.00	100,000.00												
			3882053	25 months	7/27/24	2.00%	0.00	0.00	0.00	0.00	200,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	200,000.00												
	Investment Pool	100	856206-1	Daily		0.98%	0.00	1,016,114.59	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,016,114.59													
	Deposit Placeme	100	104791111271	Daily		0.71%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,020,073.46	0.00	1,020,073.46												
	Dana Investment	100	10090686	Daily		0.85%	0.00	0.00	0.00	0.00	0.00	0.00	988,734.42	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	988,734.42											
			3694-7092	(blank)			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,100,000.00	1,100,000.00												
			104557859	Daily		0.61%	699,851.87	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	699,851.87												
			856206-2	Daily		0.98%	0.00	225,695.04	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	225,695.04												
			10090686	Daily		0.85%	0.00	0.00	0.00	0.00	0.00	0.00	760,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	760,000.00												
Library Segregated Fund	NOW account	850	104551192	Daily		0.25%	100,854.03	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100,854.03												
	Park House Account	NOW account	890	101001035	Daily	0.25%	7,346.55	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,346.55												
Park Kuenzi Estate	830	6394256	12 months	6/25/22	0.25%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00												
		54962-114	18 months	2/6/23	0.45%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11,699.84	0.00	0.00	0.00	0.00	0.00	11,699.84												
		3882045	25 months	7/27/24	2.00%	0.00	0.00	0.00	0.00	10,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00												
Park Segregated Fund	NOW account	840/87	1000-888	Daily	0.25%	98,486.74	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	98,486.74													
Sewer Debt Service	NOW account	960	104506359	Daily	0.25%	57,684.85	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	57,684.85													
Sewer Depreciation Fund	Cert of Deposit	960	1808559	12 Months	9/9/22	0.25%	0.00	0.00	205,643.69	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	205,643.69												
			54962-0115	12 Months	9/8/22	0.40%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	248,923.89	0.00	0.00	0.00	0.00	248,923.89													
			600000011	12 month	5/26/23	1.00%	0.00	0.00	0.00	0.00	0.00	0.00	171,294.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	171,294.90												
Sewer Equipment Replace	NOW account	960	104522281	Daily		0.25%	188,593.69	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	188,593.69												
			3694-7092	(blank)			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	400,000.00	400,000.00												
			54962-110	12 months	09/02/22	0.40%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	176,224.97	0.00	0.00	0.00	0.00	176,224.97												
			7758002188	12 months	4/6/23	1.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100,000.00	0.00	0.00	100,000.00												
			856206-7	Daily		0.98%	0.00	623,770.57	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	623,770.57												
Sewer General	NOW account	960	104550099	Daily	0.25%	492,613.22	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	492,613.22													
			3694-7092	(blank)			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	300,000.00	300,000.00													
			3694-7092																														

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**Policy Objectives:**

- Safety: ▪ \$3,500,000 has been invested in marketable securities with Dana Investments, these are not guaranteed.
- Liquidity: ▪ Liquidity remains high as we transition back to longer term investments as rates improve
- Yield: ▪ Some banks have been starting to offer better CD rates.

#	Action	Type	Identification	Bank	Acct #	Note	Term	Maturity Date	Rate	Amount	Interest
(1)	Reinvest	CD	Kuenzi	NIC	6394256		12 mos	6/25/2022	0.25%	10,000.00	Reinvest
	New			BWD	3882045		25 mos	7/27/2024	2.00%	10,000.00	Reinvest
	Comments:										
(2)	Reinvest	CD	General Fund	BSB	7070345		28 mos	6/25/2022	1.95%	150,000.00	Reinvest
	New			BWD	3882053		25 mos	7/27/2024	2.00%	200,000.00	Reinvest
	Comments: Add \$50,000 to make few investments at a larger sum.										

[illegible]



# Dana Investment Advisors, Inc.

## PORTFOLIO HOLDINGS



Report as of: 06/30/2022

### Portfolio: 2493 - City of Baraboo Reserve Funds

Shares/ PAR	Identifier	Description	Unit Cost	Current Cost	Price	Market Value	Pct. Assets	Income Accrued	Cur. Yield
<b>Cash</b>									
<b>Short Term Investments</b>									
<b>Cash Equivalents</b>									
	000009	Cash - Money Fund		195,755.97		195,755.97	5.67	.00	.01
		<b>Total Cash Equivalents</b>		<b>195,755.97</b>		<b>195,755.97</b>	<b>5.67</b>	<b>.00</b>	<b>.01</b>
		<b>Total Short Term Investments</b>		<b>195,755.97</b>		<b>195,755.97</b>	<b>5.67</b>	<b>.00</b>	<b>.01</b>
<b>Bonds</b>									
<b>Agency Bonds</b>									
<b>Fixed Rate Agency</b>									
<b>FHLB Fixed Rate Agency</b>									
200,000	3130AQWK5	FEDERAL HOME LOAN BANK 1.3% Due 11/27/2023	100.01	200,015.00	97.67	195,344.20	5.66	238.33	1.33
200,000	3130ARXL0	FEDERAL HOME LOAN BANKS 3% Due 11/25/2024	100.01	200,015.00	99.22	198,446.40	5.75	583.33	3.02
150,000	3130APVZ5	FEDERAL HOME LOAN BANK 1.05% Due 12/02/2024	100.00	150,000.00	95.26	142,888.05	4.14	122.50	1.10
200,000	3130AR6F3	FEDERAL HOME LOAN BANK 2% Due 03/24/2025	100.00	200,000.00	96.91	193,829.20	5.62	1,066.67	2.06
<b>750,000.00</b>		<b>Total FHLB Fixed Rate Agency</b>		<b>750,030.00</b>		<b>730,507.85</b>	<b>21.17</b>	<b>2,010.83</b>	<b>1.94</b>
		<b>Total Fixed Rate Agency</b>		<b>750,030.00</b>		<b>730,507.85</b>	<b>21.17</b>	<b>2,010.83</b>	<b>1.94</b>
<b>Step Coupon Agency</b>									
<b>FHLB Step Coupon Agency</b>									
200,000	3130AQT45	FEDERAL HOME LOAN BANKS 0.9% Due 02/28/2024	100.00	200,000.00	97.71	195,420.60	5.66	610.00	.92
<b>200,000.00</b>		<b>Total FHLB Step Coupon Agency</b>		<b>200,000.00</b>		<b>195,420.60</b>	<b>5.66</b>	<b>610.00</b>	<b>.92</b>
		<b>Total Step Coupon Agency</b>		<b>200,000.00</b>		<b>195,420.60</b>	<b>5.66</b>	<b>610.00</b>	<b>.92</b>
		<b>Total Agency Bonds</b>		<b>950,030.00</b>		<b>925,928.45</b>	<b>26.84</b>	<b>2,620.83</b>	<b>1.73</b>
<b>Mortgage Bonds</b>									
<b>Adjustable Rate Mortgages</b>									
<b>FHLMC - Adjustable Rate Mortgages</b>									
4,518.10	31300MPF4	FH 849422 2.033% Due 02/01/2043	104.31	4,712.93	101.20	4,572.31	.13	15.18	2.01
7,161.13	31300MWE9	FH 849645 2.108% Due 06/01/2043	104.81	7,505.76	102.61	7,348.25	.21	24.76	2.05
13,918.07	31347AH72	FH 840254 2.214% Due 07/01/2043	103.75	14,440.00	102.09	14,209.43	.41	49.75	2.17
11,768.84	31347ATG9	FH 840551 1.928% Due 03/01/2045	103.19	12,143.98	100.87	11,871.61	.34	38.11	1.91
48,616.51	31347A7L2	FH 840899 2.278% Due 11/01/2045	101.87	49,528.06	101.47	49,330.93	1.43	184.90	2.25
35,416.16	31326NF55	FH 2B7388 2.254% Due 01/01/2046	101.87	36,080.21	101.70	36,019.73	1.04	130.92	2.22
52,810.25	31288QG38	FH 841118 2.662% Due 05/01/2046	103.73	54,782.38	102.22	53,984.33	1.56	232.19	2.60
119,884.95	31288QK58	FH 841216 2.232% Due 05/01/2046	104.16	124,867.66	100.53	120,514.70	3.49	434.14	2.22
74,597.65	31288QES5	FH 841045 2.087% Due 11/01/2046	102.94	76,788.93	100.88	75,257.69	2.18	253.92	2.07
81,963.77	31288QHZ6	FH 841148 2.647% Due 09/01/2047	104.36	85,536.87	101.27	83,008.07	2.41	348.24	2.61
114,289.55	31288QM00	FH 841267 2.616% Due 08/01/2050	103.78	118,611.12	100.36	114,696.65	3.32	498.28	2.61
<b>564,944.98</b>		<b>Total FHLMC - Adjustable Rate Mortgages</b>		<b>584,997.90</b>		<b>570,813.70</b>	<b>16.54</b>	<b>2,210.39</b>	<b>2.36</b>
<b>FNMA - Adjustable Rate Mortgages</b>									
70,410.62	3140J57K9	FN BM1797 2.266% Due 12/01/2035	102.81	72,390.92	103.65	72,978.36	2.12	128.53	2.19
26,562.53	3140J7UU7	FN BM3294 2.256% Due 06/01/2042	103.69	27,542.02	102.28	27,167.44	.79	48.27	2.21
13,730.56	3138XMRB8	FN AV9481 1.636% Due 07/01/2043	103.56	14,219.69	100.04	13,736.68	.40	18.10	1.64
46,961.96	3140J9B91	FN BM4563 2.413% Due 03/01/2044	102.00	47,901.20	102.30	48,043.96	1.39	91.28	2.36
4,049.68	3138ETLW4	FN AL8440 2.053% Due 07/01/2044	103.50	4,191.42	101.72	4,119.20	.12	6.70	2.02
7,810.06	3138ERWF3	FN AL9645 2.108% Due 07/01/2044	103.75	8,102.95	101.47	7,924.57	.23	13.26	2.08
50,414.03	3140JA2J6	FN BM6176 2.117% Due 01/01/2045	102.69	51,768.89	100.95	50,891.76	1.48	85.97	2.10
<b>219,939.45</b>		<b>Total FNMA - Adjustable Rate Mortgages</b>		<b>226,117.09</b>		<b>224,861.97</b>	<b>6.52</b>	<b>392.11</b>	<b>2.16</b>

# Dana Investment Advisors, Inc.

## PORTFOLIO HOLDINGS



Report as of: 06/30/2022

### Portfolio: 2493 - City of Baraboo Reserve Funds

Shares/ PAR	Identifier	Description	Unit Cost	Current Cost	Price	Market Value	Pct. Assets	Income Accrued	Cur. Yield
<b>GNMA - Adjustable Rate Mortgages</b>									
44,437.20	36225CX92	G2 80703 1.875% Due 06/20/2033	103.13	45,825.87	100.60	44,704.05	1.30	67.12	1.86
41,512.13	36225C4B9	G2 80817 2.625% Due 01/20/2034	103.34	42,900.19	100.31	41,639.57	1.21	87.78	2.62
13,645.25	36225EN40	G2 82210 1.75% Due 11/20/2038	102.75	14,020.51	99.07	13,518.65	.39	19.24	1.77
22,635.14	36225EQ47	G2 82274 2.625% Due 01/20/2039	102.63	23,229.32	100.87	22,831.82	.66	47.86	2.60
28,192.65	36225EUG5	G2 82382 1.625% Due 09/20/2039	102.69	28,950.33	99.71	28,109.93	.81	36.90	1.63
17,880.07	36225EVG4	G2 82414 1.75% Due 10/20/2039	103.81	18,561.74	101.09	18,074.63	.52	25.21	1.73
24,669.50	36179SVH7	G2 MA4216 2.5% Due 01/20/2047	100.75	24,854.51	100.58	24,813.70	.72	49.68	2.49
45,137.13	3622AAPQ1	G2 785031 2.817% Due 05/20/2050	104.75	47,281.14	98.20	44,325.16	1.28	102.43	2.87
<b>238,109.08</b>		<b>Total GNMA - Adjustable Rate Mortgages</b>		<b>245,623.61</b>		<b>238,017.51</b>	<b>6.90</b>	<b>436.22</b>	<b>2.28</b>
		<b>Total Adjustable Rate Mortgages</b>		<b>1,056,738.60</b>		<b>1,033,693.18</b>	<b>29.96</b>	<b>3,038.72</b>	<b>2.30</b>
		<b>Total Mortgage Bonds</b>		<b>1,056,738.60</b>		<b>1,033,693.18</b>	<b>29.96</b>	<b>3,038.72</b>	<b>2.30</b>
<b>Small Business Administration Bonds</b>									
<b>Adjustable Rate - SBAs</b>									
<b>Prime Rate</b>									
2,782.49	83164KNU3	SBA 508503 3.325% Due 12/25/2024	105.69	2,940.75	99.91	2,779.91	.08	14.22	3.33
68,454.69	83164FVQ4	SBA 505123 1.25% Due 12/25/2025	100.19	68,583.04	100.07	68,501.38	1.99	141.94	1.25
76,980.92	83164MU80	SBA 510507 3.825% Due 10/25/2026	105.97	81,575.71	104.19	80,209.42	2.32	511.65	3.67
86,816.60	83164MSW0	SBA 510433 1% Due 06/25/2029	100.37	87,142.16	101.97	88,524.20	2.57	143.99	.98
39,882.77	83164JF50	SBA 507388 2% Due 10/25/2030	104.13	41,527.94	101.96	40,665.43	1.18	131.34	1.96
103,696.90	83164MUT4	SBA 510494 1.15% Due 05/25/2031	100.87	104,604.25	102.34	106,124.34	3.08	198.56	1.12
91,953.19	83165ABR4	SBA 521648 1.338% Due 09/25/2034	100.25	92,183.05	102.28	94,046.32	2.73	202.28	1.31
165,872.94	83164MU72	SBA 510506 0.85% Due 12/25/2034	100.00	165,872.95	101.14	167,760.41	4.86	231.82	.84
68,398.90	83164LAV3	SBA 509020 2.825% Due 03/25/2036	105.50	72,160.84	102.43	70,061.75	2.03	317.48	2.76
29,794.71	83164LFB2	SBA 509162 2.825% Due 12/25/2036	106.44	31,712.76	102.66	30,587.25	.89	138.27	2.75
32,824.81	83164LSA0	SBA 509513 2% Due 06/25/2039	106.00	34,794.29	101.74	33,396.12	.97	107.82	1.97
21,205.88	83164LSW2	SBA 509533 2.105% Due 07/25/2039	104.25	22,107.13	101.59	21,542.33	.62	73.31	2.07
22,522.33	83164LXM8	SBA 509684 2.25% Due 06/25/2040	105.81	23,831.45	103.67	23,349.08	.68	83.21	2.17
167,545.76	83164MGE3	SBA 510097 2.25% Due 12/25/2042	104.50	175,085.32	105.21	176,266.51	5.11	618.83	2.14
117,912.11	83164MUL1	SBA 510487 0.9% Due 10/25/2044	100.00	117,912.11	101.74	119,965.67	3.48	174.22	.88

# Dana Investment Advisors, Inc.

## PORTFOLIO HOLDINGS



Report as of: 06/30/2022

### Portfolio: 2493 - City of Baraboo Reserve Funds

Shares/ PAR	Identifier	Description	Unit Cost	Current Cost	Price	Market Value	Pct. Assets	Income Accrued	Cur. Yield
125,249.38	83164M4X4	SBA 510738 2.075% Due 10/25/2045	106.63	133,547.17	106.15	132,956.35	3.85	426.54	1.95
1,221,894.38		<b>Total Prime Rate</b>		<b>1,255,580.92</b>		<b>1,256,736.47</b>	<b>36.43</b>	<b>3,515.48</b>	<b>1.69</b>
		<b>Total Adjustable Rate - SBAs</b>		<b>1,255,580.92</b>		<b>1,256,736.47</b>	<b>36.43</b>	<b>3,515.48</b>	<b>1.69</b>
		<b>Total Small Business Administration Bonds</b>		<b>1,255,580.92</b>		<b>1,256,736.47</b>	<b>36.43</b>	<b>3,515.48</b>	<b>1.69</b>
		<b>Total Bonds</b>		<b>3,262,349.52</b>		<b>3,216,358.10</b>	<b>93.22</b>	<b>9,175.03</b>	<b>1.89</b>
<b>Total Portfolio</b>				<b>3,458,105.49</b>		<b>3,412,114.07</b>			
<b>Paydown Receivable</b>				<b>37,991.14</b>		<b>37,991.14</b>			
<b>Interest Accrued</b>				<b>9,175.03</b>		<b>9,175.03</b>			
<b>Dividends Accrued</b>				<b>0.00</b>		<b>0.00</b>			
<b>Total Portfolio with Accruals &amp; Receivables</b>				<b>3,505,271.66</b>		<b>3,459,280.24</b>			

The market prices shown on these pages represent the last reported sale on the stated report date as to listed securities or the bid price in the case of over-the-counter quotations. Prices on bonds and some other investments are based on round lot price quotations and are for evaluation purposes only and may not represent actual market values. Bonds sold on an odd lot basis (less than \$1 million) may have a dollar price lower than the round lot quote. Where no regular market exists, prices shown are estimates by sources considered reliable by Dana Investment Advisors. While the prices are obtained from sources we consider reliable, we cannot guarantee them. Dana Investment Advisors is not a custodian. Clients should be receiving detailed statements from their custodian at least quarterly. While Dana Investment Advisors regularly reconciles to custodian information, we encourage clients to review their custodian statement(s).

**Dana Investment Advisors, Inc.**  
**Performance Report**  
**Gross of Fees**



From June 30, 2021 to June 30, 2022

**Portfolio: 2493 - City of Baraboo Reserve Funds**

	<u>Market</u>	<u>Cost</u>
Portfolio Value on 06/30/2021	\$3,091,126.93	\$3,082,822.55
Contributions/Withdrawals	\$402,665.34	\$402,665.34
Interest	\$51,784.56	\$51,784.56
Dividends	\$0.00	\$0.00
Unrealized Gain/Loss	(\$55,358.94)	\$0.00
Realized Gain/Loss	(\$32,385.42)	(\$33,448.56)
Change in Accrued Income	\$1,447.77	\$1,447.77
Portfolio Value on 06/30/2022	\$3,459,280.24	\$3,505,271.66
Total Gain	(\$34,512.03)	\$19,783.77
Annualized Cash Flow Yield		0.61 %

# Baraboo Fire Department

Monthly Report - June 2022



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## Count of Incidents by Incident Type for Incident Status for Date Range

Incident Status(s): All Incident Statuses | Sort By: IncidentType | Start Date: 06/01/2022 | End Date: 06/30/2022

INCIDENT TYPE	# INCIDENTS
111 - Building fire	2
143 - Grass fire	1
311 - Medical assist, assist EMS crew	20
322 - Motor vehicle accident with injuries	4
324 - Motor vehicle accident with no injuries.	1
361 - Swimming/recreational water areas rescue	1
412 - Gas leak (natural gas or LPG)	1
444 - Power line down	1
445 - Arcing, shorted electrical equipment	1
551 - Assist police or other governmental agency	1
553 - Public service	4
611 - Dispatched & cancelled en route	4
622 - No incident found on arrival at dispatch address	3
632 - Prescribed fire	1
652 - Steam, vapor, fog or dust thought to be smoke	1
815 - Severe weather or natural disaster standby	1
<b>Total Incidents</b>	<b>47</b>

## Count of Incidents by Incident Type for Incident Status for Date Range

Incident Status(s): All Incident Statuses | Sort By: IncidentType | Start Date: 01/01/2022 | End Date: 06/30/2022

INCIDENT TYPE	# INCIDENTS
111 - Building fire	8
114 - Chimney or flue fire, confined to chimney or flue	1
142 - Brush or brush-and-grass mixture fire	2
143 - Grass fire	1
311 - Medical assist, assist EMS crew	90
322 - Motor vehicle accident with injuries	12
324 - Motor vehicle accident with no injuries.	6
350 - Extrication, rescue, other	1
351 - Extrication of victim(s) from building/structure	1
353 - Removal of victim(s) from stalled elevator	1
356 - High-angle rescue	1
361 - Swimming/recreational water areas rescue	1
411 - Gasoline or other flammable liquid spill	1
412 - Gas leak (natural gas or LPG)	3
424 - Carbon monoxide incident	3
442 - Overheated motor	2
443 - Breakdown of light ballast	1
444 - Power line down	4
445 - Arcing, shorted electrical equipment	5
531 - Smoke or odor removal	1
551 - Assist police or other governmental agency	3
553 - Public service	8
561 - Unauthorized burning	2
611 - Dispatched & cancelled en route	24
622 - No incident found on arrival at dispatch address	19
632 - Prescribed fire	1
651 - Smoke scare, odor of smoke	3
652 - Steam, vapor, fog or dust thought to be smoke	1
671 - HazMat release investigation w/no HazMat	1
730 - System malfunction, other	1
733 - Smoke detector activation due to malfunction	4
735 - Alarm system sounded due to malfunction	2
736 - CO detector activation due to malfunction	4
741 - Sprinkler activation, no fire - unintentional	2
743 - Smoke detector activation, no fire - unintentional	6
745 - Alarm system activation, no fire - unintentional	8
815 - Severe weather or natural disaster standby	1

**Total Incidents** 236  
**Previous Year-to-Date** 186  
**Difference** 21.19%

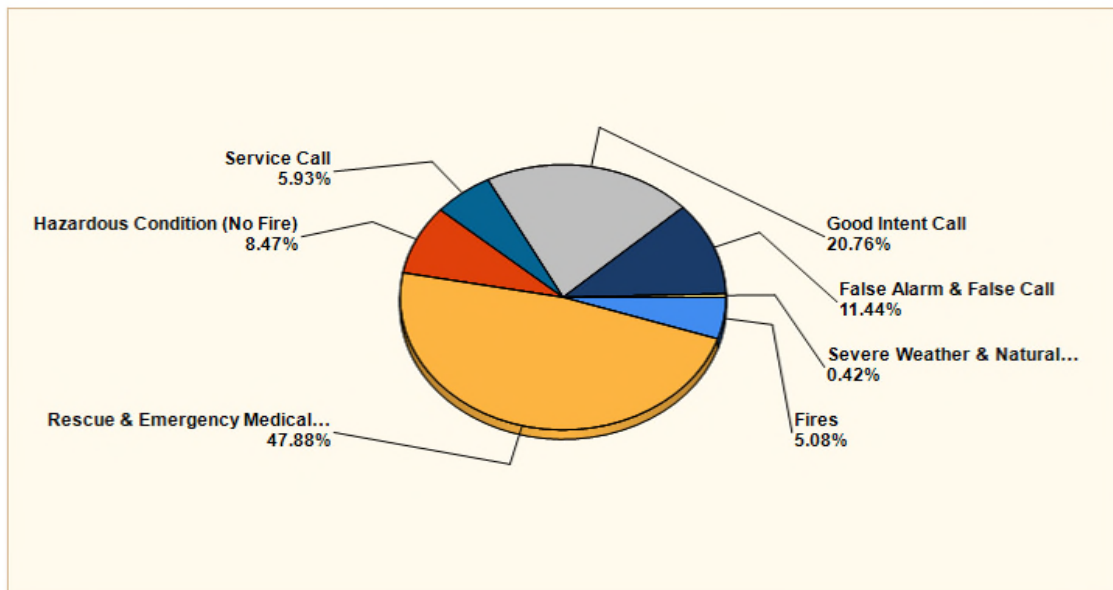
## SUMMARY FOR INCIDENTS PER MUNICIPALITY

Incident Responses by Municipality	Total Incidents	Percent	Year-to-Date	Percent
City of Baraboo	29	61.70%	128	67.72%
Village of West Baraboo	1	2.13%	17	8.99%
Town of Baraboo	9	19.15%	17	8.99%
Town of Fairfield	2	4.26%	11	5.82%
Town of Greenfield	4	8.51%	3	1.59%
Town of Sumpter	0	0.00%	0	0.00%
Mutual Aid - City	0	0.00%	1	0.53%
Mutual Aid - Rural	1	2.13%	3	1.59%
Automatic Mutual Aid	1	2.13%	6	3.17%
Mutual Aid Box Alarms System (MABAS)	0	0.00%	3	1.59%
<b>Totals</b>	<b>47</b>	<b>100.00%</b>	<b>189</b>	<b>100.00%</b>

There was one exposure fire on June 28 in Town of Baraboo. An exposure fire is a fire resulting from another fire outside that building, structure, or vehicle, or a fire that extends to an outside property from a building, structure or vehicle. In the case of the Town of Baraboo Fire, a shed started on fire and that fire spread to a travel trailer. Both the building and trailer were destroyed by fire.

## Breakdown by Major Incident Types for Date Range YEAR-TO-DATE

Zone(s): All Zones | Start Date: 01/01/2022 | End Date: 06/30/2022



**Baraboo Fire Department  
Monthly Report - June 2022**

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**Fire Inspections**

	January	February	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec
City of Baraboo	56	66	68	140	202	170						
Village of West Baraboo	70	0	2	49	7	3						
Town of Baraboo	0	0	0	0	0	34						
Town of Fairfield	0	0	0	2	0	6						
Town of Greenfield	0	0	0	0	0	6						
Town of Sumpter	0	0	0	0	0	0						
<b>Totals</b>	<b>126</b>	<b>66</b>	<b>70</b>	<b>191</b>	<b>209</b>	<b>219</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Inspections Year to Date</b>												<b>881</b>

**Fire Prevention Education - Current Month**

	Number of Activities	Number of Adults	Number of Children	Total Participants
Fire Extinguisher and Fire Safety Training	0	0	0	0
Fire Safety Presentations	0	0	0	0
Fire Safety House Training	0	0	0	0
Other (Rural Safety Days In Person and Virtual Component)	0	0	0	0
Public CPR Class	0	0	0	0
<b>Grand Totals</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Fire Safety Contacts Year to Date</b>				<b>977</b>

	Number of Smoke Alarms	Number of CO Alarms	Total
Install Smoke and Carbon Monoxide Alarms	0	0	0

**4 Year to Date Total**



**Members Present:** Sloan, Kent, Petty

**Absent:**

**Others Present:** Mayor Nelson, Adm. Bradley, Clerk Zeman, J. Ostrander, Seth Meise

**Call to Order** –Ald. Sloan called the meeting to order at 6:00p.m. noting compliance with the Open Meeting Law. Moved by Kent, seconded by Petty to approve the minutes of June 28, 2022. Motion carried unanimously. Moved by Petty, seconded by Kent to approve the agenda. Motion carried unanimously.

### Action Items

- a) **Accounts Payable** – Moved by Petty, seconded by Kent to recommend to Council approval of the accounts payable for **\$668,447.95**. Motion carried unanimously.
- b) **Expansion of TID #8** – The Committee reviewed the map showing the expansion of TID #8. This expansion will allow for TID funds to be used for the Southside Development. The last expenses for this TID must be incurred prior to 2027; the TID is scheduled to close 2041. Moved by Kent, seconded by Petty to recommend to Common Council to approve the “Resolution Approving an Amendment to the Project Plan and Boundaries of Tax Incremental District #8”. Motion carried unanimously.
- c) **Expansion of TID #11**– Adm. Bradley presented the Committee with an updated job description for the Police Chief. This job description has changed significantly and has been reviewed by legal counsel. Motion by Kent, seconded by Petty to recommend to Council to approve the revised job description for the Police Chief. Motion carried unanimously.
- d) **Development Agreement** – Greg Johnson with Ehlers presented the results of the bond issuance sale. The purpose of these bonds was 1) Street Improvements and 2) TID #10 Projects. These bonds were sold as Non-Bank Qualifying Bonds. Under the IRS tax code if a community issues less than \$10M of tax-exempt debt in a calendar year that means the debt can be sold as a “Bank Qualified”. If you are issuing more than \$10M it is Non-Bank Qualified. Since the city had issued interim financing for the library, TID #12 projects, and the anticipation of financing for the Fire/EMS Station, plus these bonds, the cumulative total of all debt is in excess of \$10M. Bank Qualification means that if bonds are bank qualified the underwriter, or bank, that purchases the bonds gets more favorable tax treatment. Interest paid for Non-Qualified bonds is treated differently for tax purposes. With Non-Bank Qualified bonds, you typically see slightly higher interest rate. In today’s market it’s not uncommon that they see fewer bids on Non-Bank Qualified debt. Only one bid was received from BAIRD who partnered with numerous other banks and underwriters. The true interest cost of the bonds came in at 3.8308%, the total debt service cost for the bonds came in at \$3,749,954. These bonds do count towards our statutory limit of debt; the USDA loans do not. Based off our existing general obligation debt outstanding plus these bonds, we will end this fiscal year right at where we started, about 31% of our debt limit. The City’s Moody rating at “Aa3” has again been affirmed. Moved by Kent, seconded by Petty to recommend to Council approve awarding the sale of \$2,555,000 General Obligation Corporate Purpose Bonds, Series 2022A. Motion carried unanimously.

**Adjournment** – Moved by Petty, seconded by Kent and carried to adjourn at 6:44pm.  
Brenda Zeman, City Clerk

**Administrative Committee****June 20, 2022**

Present: Alderpersons Kathleen Thurow, Heather Kierzek, Bryant Hazard

Absent: None.

Also Present: City Clerk Brenda Zeman, Finance Director Julie Ostrander, Interim Police Chief Rob Sinden, Boardman & Clark City Attorney Eric Hagen

Citizen Present: None

The meeting was called to order by Chairman Kathleen Thurow at noon, with roll call and noting compliance with the Open Meetings Law.

Motion by Hazard, second by Kierzek to approve the June 7, 2022 and June 17, 2022 minutes.

Motion by Kierzek, seconded by Hazard to approve the Agenda. Motion carried unanimously

**Action Items:**

- a) Review and recommendation to the Common Council for a new Class "B" Fermented Malt Beverage License and Class "C" Wine License for Los Sombreros Grill Restaurant, LLC, 111 4<sup>th</sup> Street.

The issued license went before the Common Council and Chief Sinden recommend denying approval. Therefore, the Council sent this item back to the Administrative Committee so the Clerk and Chief could contact counsel to make sure the decision was appropriate. Pursuant to state statute 111 a license of this type can only be denied if violations are related specifically to alcohol licensure issues. A warrant for arrest does not preclude his ability to obtain a license. Chief Sinden withdrew his recommendation to deny base upon this information but will do an alcohol license check on this establishment as soon as the license is formally approved. Zeman stated there are two members listed for the LLC and the other member had a cleared the background check. The person in question was not listed as the agent.

Motion by Hazard, seconded by Kierzek for recommendation to the Common Council for the new Class "B" Fermented Malt Beverage License and Class "C" Wine License for Los Sombreros Grill Restaurant, LLC, 111 4<sup>th</sup> Street.

Motion carried unanimously

**Informational Items**

- a) Date and time for next meeting: Tuesday, July 5, 2022, at 8:00AM

Motion to adjourn by Hazard, seconded by Kierzek at 10:05 AM and unanimously carried.

Respectfully submitted, Julie Ostrander, Finance Director

## Minutes of Plan Commission Meeting May 17, 2022

**Call to Order** – Mayor Nelson called the meeting of the Commission to order at 5:15 PM.

**Roll Call** – Present were Mayor Nelson, Phil Wedekind, Roy Franzen, Jim O’Neill, Tom Kolb, Barry Hartup, and Matthew Boeggner.

Also in attendance were Tom Pinion, Mikka Roessler, Al, Stacy LaMarche, Mark Hamden-Krause, Flambeau Guy on 2<sup>nd</sup> St., Brent Bellini, Jessica & Tm Horn, Linda Statz, Jake Buswell, and Ted & Lisa Rogers.

### **Call to Order**

- a. Note compliance with the Open Meeting Law. Mayor Nelson noted compliance with the Open Meeting Law.
- b. Agenda Approval: It was moved by Kolb, seconded by Wedekind to approve the agenda as posted. Motion carried unanimously.
- c. Minutes Approval: It was moved by Wedekind, seconded by Franzen to approve the minutes of the April 19, 2022. Motion carried unanimously.

**Public Invited to Speak** (*Any citizen has the right to speak on any item of business that is on the agenda for Commission action if recognized by the presiding officer.*) – Stacy LaMarche, 220 3<sup>rd</sup> Street addressed the Commission regarding Item a, Short-Term Rentals. He spoke on his concern of four people/1 bathroom in the ordinance. He would like to see this removed from the ordinance, or opened up to something more user friendly to Air BNB houses.

Mark Hamden-Krause, 211 3<sup>rd</sup> Street addressed the Commission on Short-Term Rentals. Hamden-Krause said the original ordinance passed in 2019, he has owned his Air BNB for seven years, they were out in the open with their plans, they did everything that was asked and by the rules, and now the amendment comes up. He feels it unfair that owner of existing short-term rentals did not have the chance to speak or have an open discussion. He said there was a meeting held in June 2019 for discussion, it was indicated that there would be a future meeting to discuss various items brought up and it never happened. He said he was notified by the City in November that the ordinance was not followed. He would like to see an open forum held to go through the items he felt were discussed.

### **New Business**

- a. Review Zoning Code regulations for Short-Term Rentals – Pinion said that this was requested by Commissioner Kolb. Kolb has had conversations with some citizens that have expressed interest with the occupancy limitations on the short-term rental regulations in the zoning code. Kolb presented a history on short-term rentals. He said that it started when the City decided to look at all the zoning because state statutes changed regarding conditional use permits. October 24, 2018 is when the AdHoc Committee instructed the City Attorney to look at different municipalities and how they dealt with short-term rentals, which she presented ordinances from three different municipalities. He said they picked the ordinance from Ashwaubenon. He said there were several things that were not likes; they had much stricter parking regulations that the Committee felt were unnecessary. City Attorney was the directed to make those recommendations and present then to the Plan Commission. Kolb said that in January 2019 the final draft was approved. March 12, 2019 the Council reviewed the recommendation of the Commission and passed the ordinance. Kolb stated at both of these meetings, there were public hearings where any one from the public could attend, no one attended. Kolb said that a lot of time was put in to this issue and there were several opportunities for public input and comments. Nelson said he feels that the bathroom and square footage requirements were redundant. He feels that what is trying to be done is to balance the opportunity for people to rent their homes and make some income, but also protect the integrity of the neighborhood. After a lengthy discussion regarding bathrooms, parking, license fees, and property managers, it was the Commission’s desire to have staff work on proposed changes discussed and bring back to the Commission in June.
- b. Review and approve an Agreement between the City of Baraboo and the town of Greenfield to allow the development of property in the NE1/4 of the NW1/4 of Section 30, T12N, R7E, located on the east side of Taft Ave (CTH T) and north of Man Mound Road, that was originally designated as “conservancy” in the 2008 Cooperative Plan and Boundary Agreement – It was moved by Wedekind, seconded by Boeggner to forward to City Council with the recommendation to approve the agreement between City of Baraboo and Geenfield to allow the development of the property in question. Franzen feels that once something is in conservancy, it should not change. Kolb feels it is unique because conservancy is defined in the agreement. O’Neill agrees with

Franzen and would not be in favor of this. Nelson asked given the agreement as it stands now what the options for the Statz's in terms of use of the property. It asked if it would fall under zoning code, or does this supersede zoning. Pinion said that according to the title company, it supersedes zoning, and he would tell you that it clouds the title. He said that there was never a formal use restriction on it, just that any development on it would require the City of the Town to agree that it could be developed. He said that this is proposed for one single family dwelling only, it meets the underlying zoning code that the City permanently zoned it when it was annexed, so he doesn't know as part of that whether it was going to be declared conservancy, it could have easily been zoned conservancy, and he is uncertain as to the reason why it wasn't done if that was the intentional purpose to the conserve this land. Wedekind amended his motion to restrict the future use of Lot 2 to a single family home. Motion restrict future use of Lot 2 to a single family home. Boeggner seconded the motion. On roll call vote for the amended motion, Ayes – Wedekind, Franzen, O'Neill, Kolb, Hartup, Boeggner Nelson. Nay – 0, motion carried 7-0. On roll call vote for the motion to recommend approval of the agreement with the Town of Greenfield to allow the development of the conservancy property with the restriction of only the single family home. Ayes – Kolb, Hartup, Boeggner, Nelson, and Wedekind. Nay – Franzen and O'Neill. Motion carried 5-2.

- c. Review and approve a 2-Lot Certified Survey Map for Ted and Lisa Rogers in an R-1A Single-Family Residential zoning district at 720 and 726 Island Court, being part of the NW1/4 of the SW1/4 of Section 35, T12N, R6E in the City of Baraboo, Sauk County, Wisconsin – Pinion presented the background. It was moved by Kolb, seconded by Wedekind to approve the CSM as presented. On roll call vote for the motion, Ayes – O'Neill, Kolb, Hartup, Boeggner, Nelson, Wedekind, and Franzen. Nay – 0, motion carried 7-0.
- d. Review and approve a 4-Lot Certified Survey map for the City of Baraboo in an R-4 Four thru Twelve-Unit Multi-Family Residential zoning district on the west side of Lake Street between Well No. 7 and Lot 1 of Springbrook Hills subdivision, being a part of Lot of CSM 1698 located in the SE1/4 of the NW1/4 of Section 12, T11N, R6E in the City of Baraboo, Sauk County, Wisconsin – Pinion presented the background on the CSM. It was moved by Kolb asked Buswell the purpose of the lot divisions. Buswell said that the main reason if for financing purposes, three separate smaller loans. He said that they prefer dealing with smaller banks. It was moved by Nelson, seconded by Boeggner to approve the CSM as presented. On roll call vote for the motion, Ayes – Kolb, Hartup, Boeggner, Nelson, Wedekind, Franzen, and O'Neill. Nay – 0, motion carried 7-0.
- e. Review a Conceptual Development Plan in accordance with Step 2 of the Planned Development process for Devil's Lake Townhomes, LLC for a three-building, 29-unit townhouse development project on the City-owned land on the west side of lake Street between Well No. 7 and Lot 1 of Springbrook Hills subdivision from R-4, Four thru Twelve Unit Multi-Family Residential, to a Planned Unit Development for Devil's Lake Townhomes, LLC – Pinion presented the background to the Commission. It was the consensus of the Commission to move forward.

**Adjournment** - It was moved by Kolb, seconded by Wedekind to adjourn. Motion carried unanimously.

Rob Nelson  
Mayor

Minutes  
Baraboo District Ambulance Service  
**Special** Commission Meeting  
Baraboo Fire & EMS Station  
135 4<sup>th</sup> Street, Baraboo, WI  
Tuesday, May 17, 2022 at 7:00pm

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**Commissioners Present:** Mike Arndt, Karl Berna, Ed Geick, Heather Kierzek (virtual), Dave Kitkowski, Robin Meier, Joel Petty, Randy Puttkamer, Scott Sloan, Tim Stone, Terry Turnquist

**Others Present:** Caleb Johnson, William Cole (virtual)

1. **Call to Order:** Commission President Joel Petty called the meeting to order at 7:00pm, noting compliance with Open Meeting Laws, roll call was taken.
2. **Adoption of Agenda:** Motion by Terry Turnquist, seconded by Tim Stone to adopt agenda. Voice vote, motion carried unanimously.
3. **Public Comments:** None.

**Closed Session**

Upon proper motion and vote, the Baraboo District Ambulance Service Commission may convene into closed session pursuant to §19.85(1)(e) Wis. Stats. for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. (Potential Expansion of Service Area and Negotiations with Municipalities)

**Motion by Robin Meier, seconded by Karl Berna to go into closed session. Roll call vote – all ayes, motion carried unanimously.**

**Open Session**

The Baraboo District Ambulance Commission will return to Open Session pursuant to 19.85(2) Wis. Stats. and may take actions as a result of closed session discussions.

**Motion by Mike Arndt, seconded by Terry Turnquist to return to open session at 8:25pm. Roll call vote – all ayes, motion carried unanimously.**

**Adjournment** Motion by Randy Puttkamer, seconded by Tim Stone to adjourn at 8:25pm. Voice vote, motion carried unanimously.

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Respectfully submitted, Megan Marshall, Administrative Assistant

Approved: May 25, 2022

**Minutes**  
**Baraboo District Ambulance Service (BDAS) and Baraboo Fire Department**  
**Consolidation Committee Meeting**  
**Baraboo EMS & Fire Station / 135 4<sup>th</sup> Street, Baraboo, WI 53913**  
**Monday, June 20, 2022 at 10:00am**

**Members Present:** Joel Petty, Tim Stone, Ed Geick, Dave Kitkowski, Casey Bradley, Caleb Johnson, Kevin Stieve, Tom Kolb, Ken Nolden

**Members Excused:** Robin Meier, Dave Kitkowski

**Members Absent:** Attorney William Cole

**Call Meeting to Order** - Meeting called to order by Joel Petty at 10:00am, noting compliance with Open Meeting Laws, roll call was taken.

**Adoption of Agenda** - Motion by Tom Kolb, second by Tim Stone to adopt agenda. Voice vote, motion carried unanimously.

**June 6, 2022 Minutes** – Motion by Tim Stone, seconded by Steve Zach to approve the minutes of the June 6, 2022 meeting. Voice vote, motion carried.

**Public Comments** - None.

**New Business**

Discussion and possible action regarding the following:

**Intergovernmental Agreement (IGA)** Attorney Zach discussed that the IGA has been updated to include all changes from the last meeting. Amount Chief can authorize is \$10,000 without board approval first. Ladder truck ownership verbiage will be updated as well.

**Review Preliminary Draft Operating Budget** Tabled until next meeting.

**Date for Joint Municipal Meeting to discuss IGA** Will have IGA ready for Regular BDAS Commission Meeting will seek for a recommendation to forward to municipalities and at that time work on a date for the municipality meeting. Ed Geick suggested a municipality meeting date calendar to help expedite the scheduling at the next commission meeting.

**Update itemized Action List (Separate Document)** No new updates.

**Information Items**

**Update on Standard of Cover and Strategic Plan** Survey with internal stakeholders with 38 returned. Waiting on a consultant meeting to look at survey results and mission and vision/core value statements. Consultants have been updated with two station concepts.

**Committee Member Comments & Future Agenda Items**

Next Meeting Date: July 11, 2022 at 10:00am

**Adjournment** - Motion by Tim Stone, seconded by Tom Kolb to adjourn. Voice vote, motion carried unanimously.

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Respectfully submitted, Megan Marshall

Approved: 7-11-22